

+ MULTI-SITE WORKPLACE DELIVERY

PLAN THE WORKPLACE. CONNECT THE TRADES. DELIVER THE TRANSITION.

ASI helped First American Title plan, equip, transition and close offices nationwide. CAD layouts and furniture connected to electrical work, sound masking, relocation, asset logistics, records destruction and restoration. Each office had its own scope; the project team kept its trades and handoffs connected.

NATIONAL PHASED 1 TEAM

MULTI-SITE DELIVERY

OFFICE TRANSITIONS

CONNECTED SCOPES

OVERVIEW

CHALLENGE

Office changes affected furniture, infrastructure, access, assets and records. Different locations needed different trade combinations and clear decisions about what would stay, move, enter storage or be removed.

ASI APPROACH

ASI tied inventories and layouts to installation, electrical work, acoustics, phased moves and closeout. Scope changes and specialist providers stayed connected to the same delivery team.

RESULTS

- Office plans connected to installed furniture and infrastructure
- Moves, retained assets and records handled within the transition
- Local service and closeout connected to the national relationship



FIRST AMERICAN | NATIONAL

The relationship reached beyond the office move. ASI connected planning, furniture, technical infrastructure and field services with the next phase, asset destination or closeout requirement. The scope and delivery team were matched to each location, from installed offices to smaller follow-up assignments.

PROJECT INFO

CLIENT

First American Title

REACH

National office portfolio

PROGRAM

Workplace change and delivery

PLANNING

CAD, layouts and inventory

EXECUTION

Furniture, trades and relocation

STATUS

Completed work shown

THE LAYOUT STARTS THE WORK.
THE HANDOFFS MAKE IT FUNCTION.

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CAD

POWER + DATA

PHASED

CASE STUDY | 2

+ NATIONAL PROGRAM REACH

LOCAL REQUIREMENTS. A NATIONAL DELIVERY RELATIONSHIP.

Workplace project support across more than 50 service locations in 14 states. ASI connected local assignments ranging from layouts and installation to moves, asset handling and office closeout.

50+

SERVICE LOCATIONS

14

STATES

8

CONNECTED SCOPES

THE DOCUMENTED FOOTPRINT

PACIFIC

California, Oregon and Washington. Sun Valley, Burbank, Escondido, Salinas, Bend, Gresham, Albany and Everett illustrate records handling, office transitions, furniture movement and staged delivery.

MOUNTAIN AND SOUTHWEST

Arizona, Nevada and Utah. Tempe, Las Vegas, Henderson, Carson City, Reno, Incline Village, Minden and Salt Lake City show workplace installation, electrical work, sound masking and regional asset delivery.

CENTRAL AND SOUTH

Alabama, Michigan, Minnesota, Tennessee and Texas. Decatur, Grand Rapids, Little Canada, Memphis, Dallas, Plano, Irving, San Antonio and Tomball include office moves, electrical disconnection, signage and closeout.

NORTHEAST AND MIDWEST

New York, Ohio and Pennsylvania. Bronx, Garden City, Lake Success, Cleveland, Oregon, Ohio, Philadelphia and Pittsburgh include relocations, furniture changes, cabinetry, repairs and office decommissioning.

Documented service locations include both ends of relocations. Repeat assignments at one address count once. This footprint is a supported minimum; photographed examples cover a subset.

+ THE ASI DELIVERY PROCESS

ESTABLISH THE SCOPE. CARRY IT THROUGH THE HANDOFF.

A national relationship still depends on the details at each office. ASI used the same delivery discipline to connect the plan, the field team and the work that followed.

01

ESTABLISH THE SITE AND SCOPE

Confirm the office, rooms, assets and requested work. Separate items to retain, relocate, store or remove. Identify missing scope before the next crew is dispatched.

02

TURN THE INVENTORY INTO A WORKABLE PLAN

Connect CAD and furniture layouts to room use, circulation, storage and equipment requirements. Resolve the furniture and infrastructure interfaces before the field handoff.

03

SEQUENCE THE TRADES AND MOBILIZATIONS

Match furniture installers, electricians, cabling technicians, acoustics, movers and specialty providers to that office. Coordinate access, deliveries and phases so one scope does not obstruct the next.

04

DELIVER THE SITE-SPECIFIC WORK

Coordinate installation, equipment connections, room moves and asset handling against the agreed plan. Bring added requests and field conditions back to the project team so the delivery plan stays connected.

05

VERIFY THE HANDOFF AND RESOLVE FOLLOW-UP

Check the installed scope and tested systems where included. Coordinate corrections, removals, restoration and documentation with the responsible provider. Connect the next phase or service request to the office already delivered.

THE INTERFACES WERE PART OF THE SCOPE.

A furniture revision could alter electrical requirements, installation order, storage or move timing. ASI connected those decisions before the next handoff, rather than treating each trade as a separate assignment.

+ PROJECT EXAMPLE

LAS VEGAS: FROM CAD TO A CONNECTED OFFICE.

The Las Vegas assignments show the breadth of ASI's workplace role in one location: inventory, layout development, furniture interfaces, electrical and acoustics.



LAS VEGAS | COORDINATED WORKPLACE INSTALLATION

THE PLANNING-TO-FIELD CONNECTION

ASI inventoried stored assets and developed CAD furniture layouts and revisions. Those decisions connected to the installed workplace, including furniture configurations, glass panels, equipment locations and the power required to support them.

THE TECHNICAL AND OPERATIONAL LAYER

Related assignments added equipment power, office electrical work and a sound-masking system with area testing. Follow-up electrical service and move resources show that the relationship continued as field needs changed.

CAD AND INVENTORY > FURNITURE > ELECTRICAL > ACOUSTICS > FIELD SUPPORT

Client value: one partner could connect design decisions, installation and technical follow-through within the same workplace.

+ PROJECT EXAMPLE

PHASED CHANGE. PORTFOLIO-WIDE THINKING.

Bend, Everett and Roseburg illustrate a different side of the relationship: work had to follow the office's sequence of change, not simply a single delivery date.



ROSEBURG | INSTALLED WORKPLACE

BEND: MANAGE THE NEXT PHASE

The scope separated furniture and room moves into distinct phases, including signing-room and breakroom areas. ASI sought a clear list for the remaining phases so scope, crews and timing could be aligned before the next mobilization.

CONNECT THE WIDER PORTFOLIO

Layout and field records from Everett and Roseburg show different office configurations. Across other assignments, storage, asset transport and decommissioning connected a site change to the broader furniture portfolio.

CONFIRM SCOPE > PREPARE THE SPACE > RELOCATE > RESET > CLOSE THE PHASE

Client value: phased delivery and asset decisions could be coordinated across offices instead of managed as disconnected moves.

+ TRADES AND SERVICES

MORE THAN THE MOVE.

THE WORK THAT MADE IT POSSIBLE.

The scope varied by office. Across the documented assignments, ASI performed or coordinated these connected services, matching the field work and specialist providers to the actual need.

01 WORKPLACE PLANNING AND CAD

Asset surveys, storage inventories, furniture layouts and revisions. Equipment locations and room use connected the existing assets to the office plan.

02 FURNITURE AND GLASS

Receiving, transport, installation, reconfiguration, assembly and field adjustments. Glass workstation panels and furniture moves were coordinated with the layout.

03 ELECTRICAL AND LOW VOLTAGE

Workstation power poles, circuits, equipment receptacles and office electrical changes. Exit scopes included furniture disconnection and cable removal or coiling.

04 SOUND MASKING AND ACOUSTICS

Wired sound-masking controls and emitters, system wiring and area testing to the required sound level. Las Vegas demonstrates this specific installed scope.

05 RELOCATION AND MOVE LOGISTICS

Packing supplies, reusable crates, crews, trucks and furniture and contents moves. Room lists, building access, receiving and phases set the sequence.

06 STORAGE AND ASSET REDISTRIBUTION

Inventory retained furniture, route assets between locations and storage, and coordinate loading and delivery. Reuse decisions connect to the destination layout.

07 RECORDS AND MICROFILM HANDLING

Coordinate removal, physical handling and specialized destruction providers. Sun Valley included microfilm-related assignments and provider closeout documentation.

08 DECOMMISSIONING AND RESTORATION

Furniture and signage removal, cleared spaces, patching, priming and location-specific repairs. Assessments and completed repairs remained distinct scopes.

ONE PROGRAM. SITE-SPECIFIC SCOPE. CLEAR RESPONSIBILITY FOR EACH HANDOFF.

+ TECHNICAL EXITS AND CLOSEOUT

THE OFFICE CHANGE INCLUDED WHAT WAS LEFT BEHIND.

Closing or changing an office involves more than moving desks. Electrical disconnection, retained assets, confidential records and the building condition each need a defined owner and next step.

- 1 LITTLE CANADA | DISCONNECT THE WORKPLACE**
The scope called for an electrician to disconnect approximately ten workstation electrical whips, with technicians removing Cat 5 cabling, coiling it and placing it in the ceiling. Furniture removal and infrastructure work had to be coordinated.
- 2 SUN VALLEY | HANDLE RECORDS AND MICROFILM**
The transition included microfilm-related removal and specialized destruction services. ASI coordinated physical handling and the processing provider, with provider documentation supporting closeout where applicable.
- 3 MEMPHIS, TN AND OREGON, OH | RESTORE THE SPACE**
Memphis combined furniture and interior-sign removal with patching and priming. Oregon, Ohio added a light-cover replacement, wall patching, signage work and cabinet-door removal, with floor and carpet conditions assessed for follow-up.

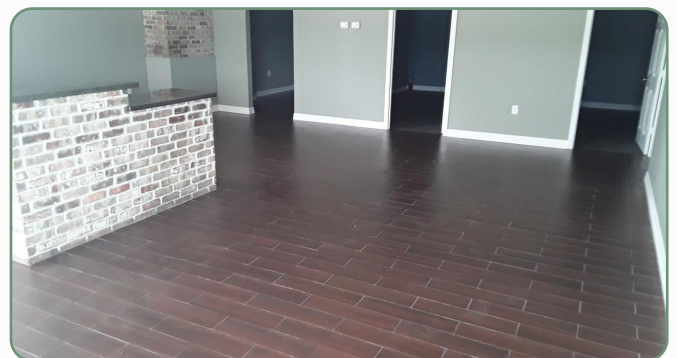
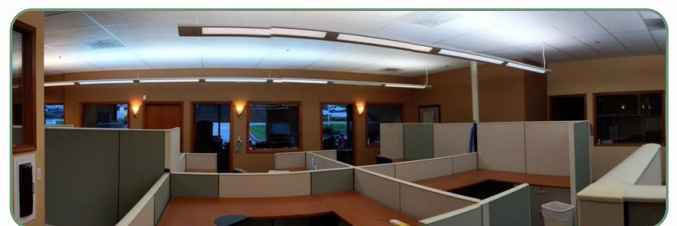


BEND | PHASED WORKPLACE TRANSITION

+ PROJECT DETAILS

FROM THE PLAN. TO A CONNECTED WORKPLACE.

Las Vegas demonstrates the integrated furniture and workplace installation. Bend and Roseburg show how the same coordination carries into other office layouts and transitions.

**LAS VEGAS | COORDINATED WORKPLACE INSTALLATION****LAS VEGAS | FURNITURE AND POWER INTEGRATION****TOMBALL | CLEARED OFFICE CONDITION****BEND | PHASED WORKPLACE TRANSITION****ROSEBURG | INSTALLED WORKPLACE**

+ THE OUTCOME

THE RANGE IS IN THE WORK. THE VALUE IS IN THE COORDINATION.

The program connected workplace plans to installed offices, phased moves to ready rooms, and office closures to the next destination for furniture and records. National reach was supported by site-specific execution.

PLAN

THROUGH INSTALLATION

Layouts and assets connected to field delivery.

MULTI-TRADE

WORKPLACE AND SYSTEMS

Furniture, electrical work and acoustics aligned.

TRANSITION

THROUGH CLOSEOUT

Moves, records, removals and follow-up connected.

WHAT THE PROGRAM DELIVERED

- **LAS VEGAS | PLAN, INSTALL AND CONNECT**
CAD and stored-asset inventories connected furniture and glass panels to equipment power, office electrical work and tested sound masking.
- **BEND | CLARIFY AND SEQUENCE THE MOVE**
Room-by-room furniture lists defined later phases before the next mobilization, connecting the scope to crews, timing and workplace readiness.
- **SUN VALLEY | COORDINATE THE RECORDS EXIT**
Microfilm-related handling and specialist destruction coordination joined the physical workplace transition, with provider documentation retained where applicable.
- **PORTFOLIO | CONNECT THE FOLLOW-UP**
Storage, redistribution, electrical disconnection, signage work and restoration extended the relationship beyond the first office installation.

ONE ACCOUNTABLE PARTNER. FROM THE OFFICE PLAN THROUGH CLOSEOUT.

DELIVERY RESULT

First American had a delivery team able to carry the larger workplace change and the smaller field requests that followed it, connecting local decisions, trade partners, asset destinations and closeout requirements.

NEED ONE TEAM TO DELIVER WORKPLACES ACROSS MANY LOCATIONS?

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