+ TECHNOLOGY REMOVAL ORGANIZED FOR REUSE

EIGHT ROOM SYSTEMS. MULTIPLE DESTINATIONS. ONE ORGANIZED HANDOFF.

ASI disconnected and packed meeting-room technology for Performance Food Group's office exit, keeping equipment organized by source room and intended receiving location.

8 ROOMS
TECHNOLOGY REMOVAL

REUSE
DESTINATION PLANNING

CONTROL
ROOM-BASED PACKING



OVERVIEW

CHALLENGE

Eight room systems had to leave one office without losing their identities as complete technology setups. Displays, cameras, tabletop devices and selected ceiling components needed to stay linked to their assigned receiving locations.

ASI APPROACH

Working through WeSolve, ASI followed the room-by-room relocation plan, disconnected the AV equipment, and packed it using client-provided materials. Color labels and recorded box counts linked the equipment with each room's instructions.

RESULTS

- Eight room systems removed and packed
- Room identities retained in packing records
- Signed completion verified by client IT

PERFORMANCE FOOD GROUP | NAPERVILLE

The office exit at 1415 West Diehl Road required an organized technology removal operation. ASI connected the physical disconnection and packing work with the client's multi-destination reuse plan, preserving a clear handoff for the next stage.

PROJECT INFO

END USER
Performance Food Group

LOCATION
Naperville, Illinois

ENVIRONMENT
Office meeting rooms

FOCUS
Technology decommission

DELIVERY
Room-based packing

STATUS
Removal and packing complete

+ TECHNOLOGY AND WORKPLACE CONTEXT

DISCONNECT THE EQUIPMENT.
KEEP EACH SYSTEM TOGETHER.

The room inventory connected wall-mounted displays, conferencing devices and selected ceiling equipment with their next intended locations. ASI's field work carried those room identities through removal and packing.



MEETING-ROOM TECHNOLOGY REMOVAL | IN PROGRESS

8 ROOMS
ONE DEPARTING OFFICE

LABELS
ROOM-BASED IDENTIFICATION

RECORDS
PACKING COUNTS CAPTURED



ROOM TECHNOLOGY | BEFORE



DISPLAY PACKING | COMPLETED

+ THE ASI DELIVERY MODEL

CONTROL THE DISCONNECTION.
PRESERVE THE REUSE PLAN.

ASI treated the removal as a system-level handoff, connecting field disconnection with room identification, packing and the client's destination instructions.

REVIEW

MATCH EACH ROOM TO THE PLAN

Use the eight-room inventory to identify equipment groups, intended destinations and different wall, tabletop and ceiling configurations.

REMOVE

DISCONNECT ROOM TECHNOLOGY

Remove the specified displays, cameras, Teams room components and selected ceiling devices while keeping related equipment organized.

LABEL

RETAIN EQUIPMENT IDENTITY

Follow the cable-labeling requirement and use room-specific color labels to maintain the relationship between equipment and its source room.

PACK

PREPARE EQUIPMENT FOR HANDOFF

Pack the removed systems using client-provided materials, retaining room and box identification through the removal operation.

RECORD

DOCUMENT THE COMPLETED WORK

Record label colors and box counts against the room sheets, with the completed work verified on the signed field closeout.

PROJECT INFO

END USER
Performance Food Group

PARTNER
WeSolve / Hilldrup

SITE
1415 West Diehl Road

FOOTPRINT
Suite 300, eight rooms

SCOPE
AV removal and packing

INTERFACE
Client IT and relocation plan

STATUS
COMPLETED AV SCOPE

ONE TEAM CONNECTED THE FIELD INTERFACES

The room sheets tied each technology setup to a label color and recorded box count. This gave the client an organized record of the outgoing equipment as the wider relocation continued.

REVIEW | IDENTIFY | DISCONNECT | LABEL | PACK | RECORD

EQUIPMENT IDENTITY CARRIED FROM THE ROOM PLAN INTO THE PACKING RECORD.

+ THE OUTCOME

TECHNOLOGY REMOVED.
ROOM IDENTITIES PRESERVED.

ASI completed the documented technology removal and packing scope. The outgoing room systems were organized for the client's reuse plan, with packing records and signed field verification supporting the handoff.

8 ROOMS

CONNECTED TECHNOLOGY SCOPE

The assignment covered the boardroom, meeting rooms and executive-room technology identified in the relocation plan.

ORGANIZED

PACKING AND IDENTIFICATION

Room-specific label colors and recorded box counts preserved the link between equipment groups and their instructions.

VERIFIED

SIGNED FIELD CLOSEOUT

The field completion record was signed by ASI's project lead and verified by the client's IT representative.

WHAT THE PROJECT DELIVERED

SYSTEM-LEVEL REMOVAL

Displays, conferencing components and selected ceiling devices were handled as related room systems rather than unrelated loose items.

A MULTI-DESTINATION PLAN

The removal operation followed the client's routing instructions for equipment intended for several receiving offices.

DOCUMENTED PACKING CONTROL

Completed room sheets recorded the label colors and box counts used for the outgoing systems.

A DEFINED PROJECT HANDOFF

The delivered scope was removal and packing at the departing office, supporting the client's subsequent relocation and reuse activities.

ONE ACCOUNTABLE PARTNER.
DISCONNECT. ORGANIZE. PREPARE FOR REUSE.

DELIVERY RESULT

ASI linked workplace technology removal with room-based packing and documentation, giving the client a controlled handoff for the next stage of its office transition.

PLANNING A TECHNOLOGY-INTENSIVE OFFICE EXIT?

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