+ CROSS-BORDER PROCUREMENT AND WORKPLACE TRANSITION

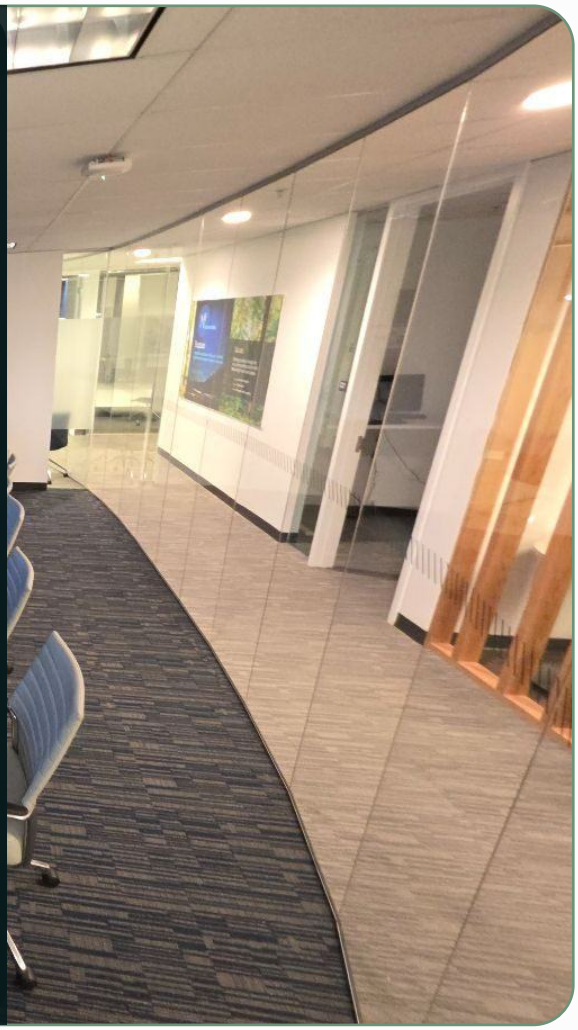
# ACROSS THE BORDER. THROUGH THE MOVE. INTO THE WORKDAY.

ASI coordinated cross-border furniture procurement, a Burnaby-to-Vancouver relocation, workplace installation, technology reset and former-office closeout as one program.

**2 SITES**
ORIGIN + DESTINATION

**US / CA**
FURNITURE LOGISTICS

**1 TEAM**
FULL TRANSITION



## OVERVIEW

### CHALLENGE

A local office move depended on an international supply chain. New furniture crossed the US-Canada border while reusable assets, employee equipment and meeting technology moved from Burnaby. Customs, receiving, phased installation and technology readiness had to align before the former office could be closed out.

### ASI APPROACH

ASI connected procurement, customs and broker coordination, receiving and storage, new and reused furniture installation, relocation, power interfaces, network and AV work, access control, employee technology reset and origin restoration through final punch.

### RESULTS

- Cross-border procurement and two-site relocation coordinated in one program
- New furniture, reused assets and technology integrated at destination
- Origin closeout and final installation punch carried through completion

## BROWN & CALDWELL | VANCOUVER

ASI managed the transition beyond the physical move. The scope connected imported furniture, local receiving, phased installation, asset reuse, power interfaces, network and AV integration, access control and former-office restoration.

## PROJECT INFO

**CLIENT**
Brown & Caldwell

**DESTINATION**
Vancouver, British Columbia

**ORIGIN**
Burnaby, British Columbia

**PROGRAM**
Cross-border workplace delivery

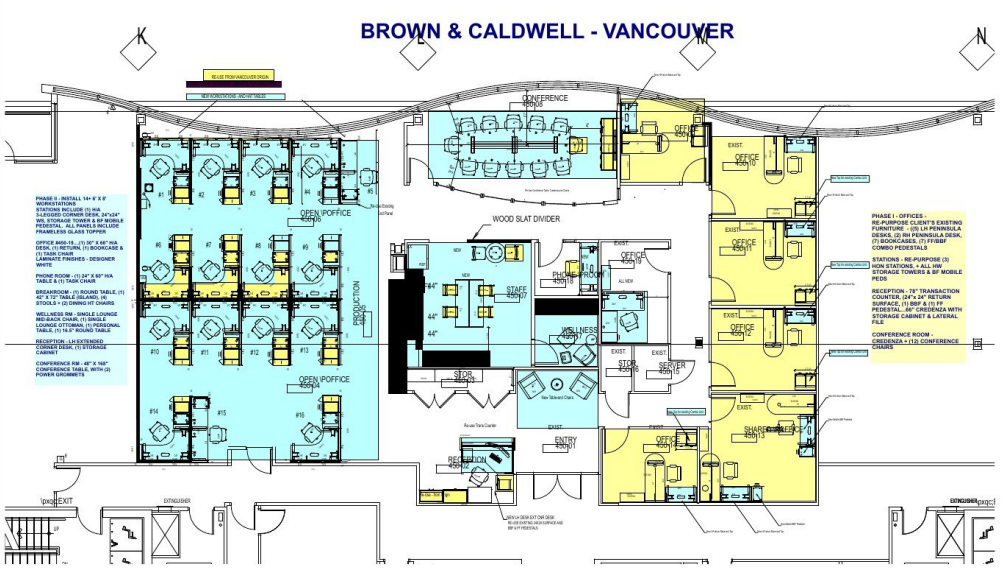
**DELIVERY**
Furniture, move and technology

**STATUS**
Completed

+ PLANS AND PROJECT SCALE

# NEW FURNITURE. REUSED ASSETS.
# ONE COORDINATED DESTINATION.

The installation plan identifies new furniture and assets reused from the origin. ASI connected that layout to freight, phased receiving, workplace power, employee technology and the move sequence.

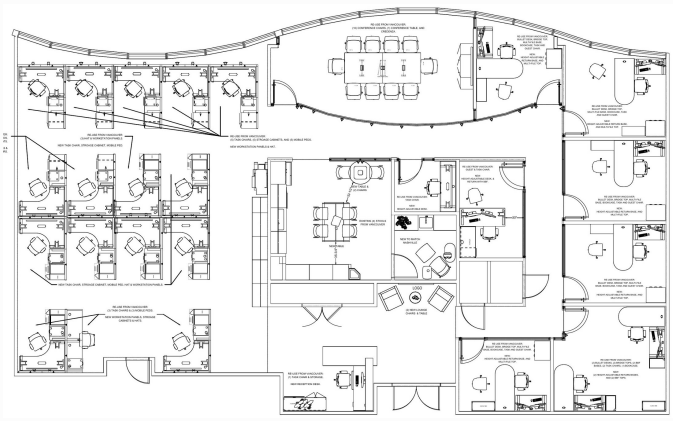



DESTINATION FURNITURE AND ASSET-REUSE PLAN

## CROSS-BORDER
PROCUREMENT AND CUSTOMS

## PHASED
RECEIVING AND INSTALLATION

## REUSE
EXISTING ASSETS REDEPLOYED



DESTINATION WORKPLACE PLANNING

+ THE ASI DELIVERY MODEL

# THE MOVE CROSSED TWO SITES.
# THE SUPPLY CHAIN CROSSED A BORDER.

ASI coordinated the international procurement path and the local field sequence so furniture, technology and client equipment came together at the destination.

SOURCE

## CONTROL CROSS-BORDER PROCUREMENT

Coordinate furniture orders, freight, customs broker and CARM requirements, receiving, inspection, storage and phased release to the site.

INSTALL

## INTEGRATE NEW AND REUSED FURNITURE

Install the workplace plan, reconfigure reusable assets, coordinate power interfaces and carry deliveries through supplemental work and punch correction.

TECH

## TURN OVER THE CONNECTED WORKPLACE

Coordinate network infrastructure, AV, access control, equipment reuse, workstation disconnect and reconnect, and technology turn-up.

MOVE

## CONNECT THE ORIGIN AND DESTINATION

Coordinate protection, packing, equipment handling, move sequencing, building access and placement at the new Vancouver office.

CLOSE

## CARRY BOTH SITES THROUGH CLOSEOUT

Complete origin cable abatement, designated equipment removal, branding removal, wall restoration and handback, plus destination punch and documentation.

## PROJECT INFO

**CLIENT**
Brown & Caldwell

**ORIGIN**
4710 Kingsway, Burnaby

**DESTINATION**
2955 Virtual Way, Suite 450

**SUPPLY CHAIN**
United States to Canada

**PROGRAM**
Furniture, move and technology

**DELIVERY**
Phased workplace transition

**STATUS**
COMPLETED

## ONE TEAM CONTROLLED EVERY DEPENDENCY

ASI connected cross-border freight and customs with local receiving, furniture reuse, phased installation, electrical interfaces, client technology, move logistics, origin restoration and final punch.

PROCURE | IMPORT | RECEIVE | INSTALL | CONNECT | CLOSE OUT

THE PROGRAM WAS COMPLETE ONLY WHEN THE NEW WORKPLACE AND FORMER-SITE CLOSEOUT WERE RESOLVED.

+ THE OUTCOME

# A WORKPLACE READY TO USE.
# A TRANSITION CARRIED TO CLOSEOUT.

The Vancouver program connected the supply chain, field installation and office move through final punch. ASI remained accountable for the interfaces that make a relocated workplace usable.

## 2 SITES

**ONE COORDINATED TRANSITION**

Burnaby origin and Vancouver destination.

## US / CA

**CROSS-BORDER FURNITURE SUPPLY**

Procurement, freight, customs and local receiving.

## COMPLETE

**FINAL FIELD PUNCH**

The final return-trip report records the installation punch as 100% complete.

## WHAT THE PROJECT DELIVERED

### NEW AND REUSED ASSETS INTEGRATED

Furniture procurement and reuse were coordinated with the destination plan and phased installation.

### TECHNOLOGY RESET AT DESTINATION

AV, voice/data, access control and employee equipment were connected through technical turnover.

### ORIGIN PREPARED FOR HANDBACK

Cable abatement, designated removals, branding and wall restoration supported the former-office closeout.

### FOLLOW-THROUGH BEYOND MOVE DAY

Receiving, supplemental installation, replacements and final punch remained under the same delivery team.

## ONE ACCOUNTABLE PARTNER.
## FROM CROSS-BORDER FREIGHT TO FINAL WORKPLACE TURNOVER.

**DELIVERY RESULT**

ASI gave Brown & Caldwell one coordinated program spanning furniture procurement and import, reuse, installation, relocation, technology reset, origin decommissioning and restoration, and final destination punch.

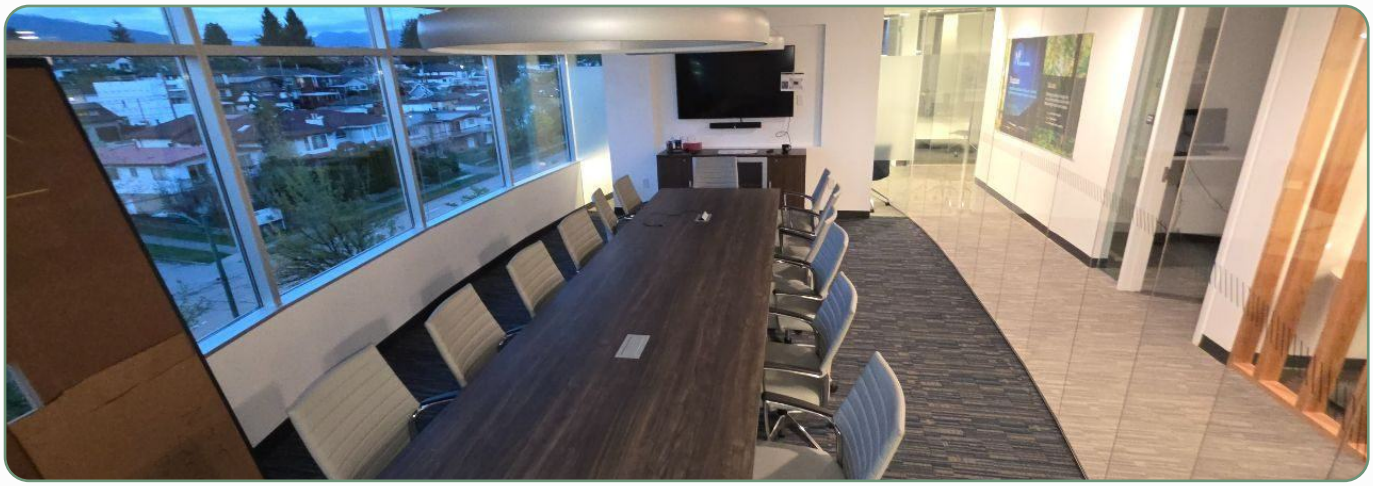
## NEED ONE PARTNER TO DELIVER THE WHOLE TRANSITION?

ASICOINC.COM | PROJECTS@ASICOINC.COM

+ PROJECT DETAILS

# THE WORKPLACE COMES TOGETHER.
# THE FORMER SITE IS HANDED BACK.

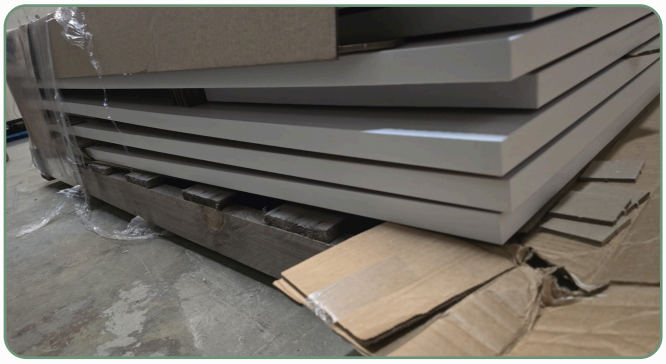
Receiving, workplace installation and the cleared origin show the transition across the supply chain and both offices. Meeting space and private offices connect the furniture plan with everyday workplace use.



MEETING SPACE READY FOR COLLABORATION



NEW AND REUSED FURNITURE INTEGRATED



FURNITURE RECEIVING | IN PROGRESS



PRIVATE OFFICE RECONFIGURATION | COMPLETED



BURNABY ORIGIN CLEARED FOR HANDBACK