+ RELOCATION, REUSE AND OFFICE CLOSEOUT

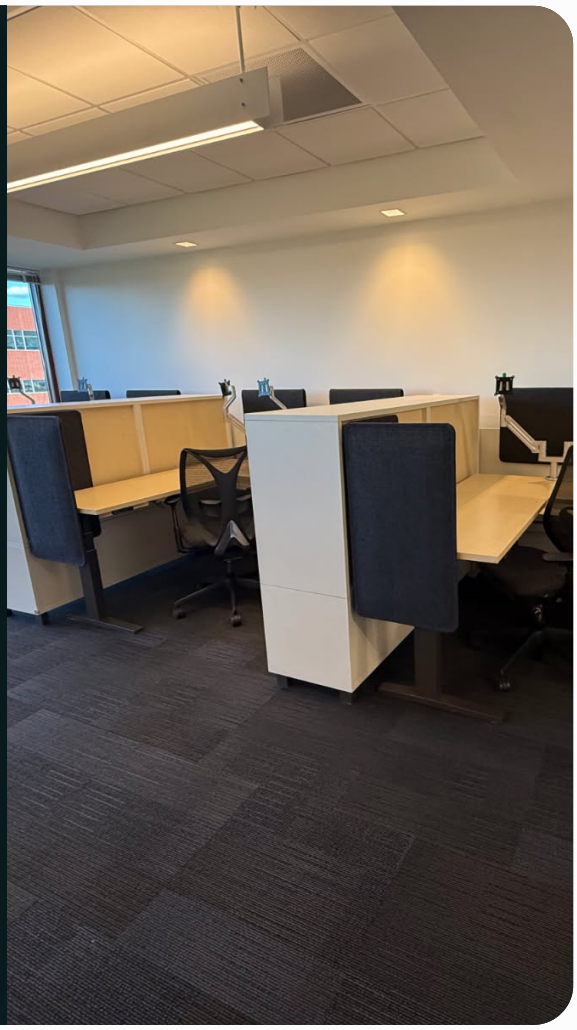
REUSE THE ASSETS. CONNECT THE PHASES. MOVE THE WORKPLACE.

ASI coordinated furniture reuse, storage, installation and the transition from Ritter Road to Manor Drive, connecting incoming assets with a phased office closeout.

REUSE
EXISTING FURNITURE

PHASED
OFFICE TRANSITION

CLOSEOUT
DEPARTING SPACE



OVERVIEW

CHALLENGE

The workplace transition brought together stored furniture from other Stantec offices, items retained locally and an occupied office preparing to exit. Reuse decisions and move requirements continued to change as the receiving workplace took shape.

ASI APPROACH

ASI coordinated receiving and storage, furniture reassembly, the later local move and departing-office decommissioning. Field instructions connected the installation sequence with client IT activity, access arrangements and revised disposal decisions.

RESULTS

- Reused furniture installed at Manor Drive
- Local move and office closeout coordinated
- Phase-two field work signed off by the client

STANTEC | MECHANICSBURG

One workplace transition required more than a moving crew. ASI brought together furniture from multiple origins, local storage, field installation and office-exit responsibilities while the client managed its new-space fit-out and technology transition.

PROJECT INFO

CLIENT
Stantec

LOCATION
Mechanicsburg, Pennsylvania

ENVIRONMENT
Office workplace

FOCUS
Relocation and reuse

DELIVERY
Phased field execution

STATUS
Completed field phases

+ WORKPLACE CONTEXT

PREPARE THE RECEIVING OFFICE.
CLEAR THE DEPARTING SPACE.

The assignment linked two different outcomes: reusable furniture installed in the receiving workplace and selected areas cleared at the departing office. Field work followed the client's evolving retention, relocation and disposal decisions.



DEPARTING-OFFICE CLEARANCE | COMPLETED

RETAIN

FURNITURE FOR REUSE

REDEPLOY

STORAGE TO WORKPLACE

REMOVE

DEPARTING-OFFICE CONTENTS



REUSE WITH A DESTINATION

Private-office furniture and open workstations formed part of the receiving workplace. ASI connected the furniture installation with storage, local moves and the departing-office sequence.

+ THE ASI DELIVERY MODEL

MULTIPLE ORIGINS.
ONE COORDINATED TRANSITION.

ASI organized the field responsibilities around the actual move sequence, separating furniture delivery and reassembly from the later office exit and its technology dependencies.

REUSE

MATCH RETAINED ASSETS TO THE OFFICE

Coordinate furniture arriving from other Stantec locations and local storage with the receiving office's layout and changing reuse requirements.

STAGE

BRIDGE THE TRANSITION THROUGH STORAGE

Manage the interval between furniture removal and installation, keeping stored assets connected to the subsequent delivery plan.

INSTALL

REASSEMBLE THE WORKPLACE

Deliver and rebuild retained furniture in the new office. Coordinate furniture power interfaces with the client's electrical and IT teams.

MOVE

SEQUENCE THE LOCAL TRANSFER

Align the later Ritter Road move with client access, retained items and the separate removal of the client's technology equipment.

CLOSE

COMPLETE THE OFFICE-EXIT PHASE

Coordinate furniture disposal, broom sweeping and the defined cable-removal scope. Capture client signoff for the second field phase.

PROJECT INFO

CLIENT
Stantec

LOCATION
Mechanicsburg, Pennsylvania

ORIGIN
Ritter Road office

DESTINATION
Manor Drive office

PROGRAM
Reuse, storage and relocation

INTERFACE
Client IT and site access

STATUS
COMPLETED FIELD PHASES

ONE TEAM CONNECTED THE FIELD INTERFACES

Reuse decisions, local access and technology removal affected the field sequence. ASI kept those interfaces connected while the client's separate fit-out work prepared the destination.

REVIEW | RETAIN | STORE | INSTALL | MOVE | CLOSE

FURNITURE DELIVERY AND OFFICE EXIT MANAGED AS CONNECTED PHASES.

+ THE OUTCOME

EXISTING ASSETS REDEPLOYED.
THE OFFICE EXIT CONNECTED.

The project brought retained furniture into the receiving workplace and coordinated the departing office's closeout. ASI connected asset reuse, field installation and office-exit responsibilities across the transition.

REUSED

WORKPLACE ASSETS

Existing furniture was redeployed into open work areas and private offices at the receiving location.

PHASED

FIELD DELIVERY

Storage, installation and the local move were managed as related stages rather than one undifferentiated move.

SIGNED

PHASE-TWO CLOSEOUT

The client signed the field record for the second relocation and decommissioning phase.

WHAT THE PROJECT DELIVERED

ONE ACCOUNTABLE FIELD PARTNER

ASI connected receiving, storage, furniture installation and office-exit work across a changing workplace transition.

EXISTING ASSETS PUT BACK TO WORK

Furniture reuse was integrated into the destination workplace, rather than treated only as removal or disposal.

TECHNOLOGY INTERFACES COORDINATED

Furniture power and the timing of client IT removal were addressed within the field coordination process.

CHANGING REQUIREMENTS CARRIED FORWARD

Revised retention and disposal decisions were reflected in the work instructions for the later field phase.

ONE ACCOUNTABLE PARTNER.
REUSE. RELOCATION. CONNECTED CLOSEOUT.

DELIVERY RESULT

ASI linked stored and incoming furniture with the receiving office, then connected the local move and departing-office closeout through one coordinated field-delivery relationship.

PLANNING A PHASED WORKPLACE TRANSITION?

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